

# **SPECIFICATIONS FOR**

## **THE PROVISION OF SECURITY SERVICES AT THREE ENTERPRISE ILEMBE SITES**

### **1. BACKGROUND:**

Enterprise iLembe is responsible for rolling out the National Schools Nutrition programme throughout the district. Four (4) Distribution Hubs located at each municipality are used to store vegetables as received from the small scale farmers within the district and collected for distribution to various schools.

There is a need to make sure that these hubs are adequately secured at night and over the weekend and public holidays to mitigate against the risk of stock theft and vandalism.

### **2. PROJECT SPECIFICATIONS:**

Enterprise iLembe requires services of a private security company registered with PRIVATE SECURITY INDUSTRY REGULATORY AUTHORITY to provide security services at the three sites for a period of twelve (12) months as set out below:

#### **1. Mandeni site: KwaMathonsi Tunnels**

- Day shift (Saturdays, Sundays and Public Holidays only) – One (1) unarmed security guard
- Night shift (Seven (7) nights a week including public holidays) - One (1) armed security guard.

#### **2. Maphumulo**

- Day shift (Saturdays, Sundays and Public Holidays only) – One (1) unarmed security guard
- Night shift (Seven (7) nights a week including public holidays) - One (1) armed security guard.

#### **3. KwaDukuza (Doringkop Market Hall)**

- Day shift (Saturdays, Sundays and Public Holidays only) – One (1) unarmed security guard
- Night shift (Seven (7) nights a week including public holidays) - One (1) armed security guard.

The Pricing is to be in accordance with the approved PSIRA Contract Pricing Structure. The company must further provide proof of registration with PRISA in a form of registration certificate with registration number clearly marked.

### **3. PROJECT DURATION:**

Please note that the successful service provider will be appointed on a month-to-month basis for a period of four (4) months.

### **4. CRITERIA FOR EVALUATION:**

*Service providers must be registered on the database of Enterprise iLembe and must provide Tax Clearance Certificates. A B-BBEE Certificate will have to be submitted with the proposal in order to claim preference points in terms of the 80/20 points scoring system.*

***Proposals/ Quotations must be accompanied by the following documents:***

- **Proof of Registration with PSIRA (compulsory)**
- **Proof that guards are trained on firearm handling (compulsory)**
- **Valid tax clearance certificate or TCS Pin issued by SARS (compulsory)**
- **Central Suppliers Database Registration Report (compulsory). (This report will be available on the CSD Website once you have registered on the Central Suppliers Database)**
- **B-BBEE Status Level Certificate (if you have).**

**NB: Failure to submit a tax clearance certificate and CSD Registration documents will result in your proposal being disqualified.**

### **Procurement Policy**

Quotations will be evaluated in terms of the Procurement Policy of Enterprise iLembe and shall be applied as follows:-

The 80/20 preference point scoring system will be applied with points allocated as follows:-

- 80 points for the price;

- 20 points for B-BBEE status level

The 20 preference points will be allocated based on B - BBEE status level of contribution and shall be allocated as per table below:-

<b>Status Level of Contributor</b>	<b>Preference Points on scorecard</b>
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-contributor	0

**5. CLOSING DATE FOR RECEIPT OF PROPOSALS:**

Proposals must be e-mailed to [krisantha@enterpriseilembe.co.za](mailto:krisantha@enterpriseilembe.co.za) or hand delivered to Enterprise iLembe Offices at the Sangweni Tourism Centre, Cnr Link Road & Ballito Drive, Ballito.

Closing Date: Monday, 20 February 2017  
Time: 16h00

**6. INFORMATION CONTACT:**

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