



enterprise ilembe
ECONOMIC DEVELOPMENT AGENCY

TERMS OF REFERENCE

FOR

THE APPOINTMENT OF A SERVICE PROVIDER FOR THE DEVELOPMENT OF THE BROADBAND INFRASTRUCTURE INVESTMENT CASE

Closing Date: Monday, 19th February 2018
Time: 11h00

Information Contact
Name: Fanele Mazibuko
Tel: 066 406 3567

Section 1: Details

Province: KwaZulu-Natal
Agency: Enterprise iLembe Economic Development Agency
Project Name: Broadband Infrastructure Investment Case

Section 2: Background

Enterprise iLembe is an economic development agency wholly-owned by the iLembe District Municipality mandated to pursue and facilitate investment, economic development and empowerment in iLembe.

The objective of Enterprise iLembe is to improve the competitiveness of the iLembe Region by creating an environment that will enable local business to compete successfully on the international stage.

In 2015, Enterprise iLembe developed a broadband infrastructure master plan for the deployment of optic fibre (and other related technologies) across the four local municipalities where such infrastructure is lacking. The deployment of broadband infrastructure that is required to close identified infrastructure and access gaps requires a capital investment of approximately R339 million.

The purpose of this request for quotations is to appoint a service provider who will develop an investment case for the broadband infrastructure project, which will serve as key input into the bankable business case that will be subsequently developed.

Section 3: Work Description

Enterprise iLembe hereby invites proposals from suitably qualified and experienced service providers who are capable of executing a process that will entail:-

- Reviewing the current broadband infrastructure master plan to fully understand the scope of the envisage infrastructure.
- Conducting a desktop assessment of the potential investments that could be stimulated by the broadband infrastructure. This requires comprehensive understanding of the ICT infrastructure and services value chain, including ICT applications.
- Engaging with at least one potential investor and detailing their investment scenario.
- Compiling an investment case report for Enterprise iLembe stakeholders, including the Board of Directors.

Section 4: Implementation Schedule

The project duration is expected to be a maximum of four (4) weeks.

Section 5: Compliance Requirements

Proposals/ Quotations must be accompanied by the following documents:

- Valid tax clearance certificate or TCS Pin issued by SARS (compulsory)
- Central Suppliers Database Registration Report (compulsory). (This report will be available on the CSD Website once you have registered on the Central Suppliers Database).
- B-BBEE Status Level Certificate or Affidavit (for EME and QSE entities).
- MBD 4 – Declaration of Interest Form (Compulsory).

NB: Failure to submit compulsory documents will result in your proposal being disqualified.

Section 6: Adjudication Criteria

Bids will be evaluated in terms of the Procurement Policy of Enterprise iLembe and shall be applied as follows:-

All proposals received shall firstly be evaluated on functionality and thereafter only those who qualify for the next stage of evaluation will be evaluated in terms of the PPPFA (No.5 of 2000) and the 2011 B-BBEE Regulations.

Any bid that fails to achieve a minimum of 60 points on the functionality evaluation shall not be evaluated further and will be deemed to be non-responsive.

Functionality Evaluation

The functionality evaluation points will be applied as per the table below;-

Competencies

The successful bidders or consortium must demonstrate the following key competencies for the functionality evaluation:

Competency	Point Allocation	Maximum Points
Proof of similar projects undertaken relating to broadband infrastructure and investment/business case development. (Please include a detailed listing of contactable references for whom similar services were undertaken within the past five (5) years)	0 project = 0 1 project = 10 2 projects = 30 3 or more projects = 50	50
Project team experience in ICT and in investment/business case development. (Please include CVs of the project team or person that will undertake this project.)	0 years = 0 1-3 years = 10 4-5 years = 30 6-10 years = 40 over 10 years = 50	50

In order to be awarded points for the first competency listed above, please submit the following:

- A list of **traceable references** for similar projects undertaken in the following format:

Client Name	Nature of Work Undertaken	Start Date	Date of Completion	Client Contact Person	Telephone Number

Only bidders who achieve a total of 60 points for functionality in terms of the above will then be evaluated in terms of the 80/20 points scoring system. Bidders wishing to claim preferential points must attach B-BBEE certificate.

The 80/20 preference point scoring system will be applied with points allocated as follows:-

- 80 points for the price;
- 20 points for B-BBEE status level

Status Level of Contributor	Preference Points on scorecard (80/20 System)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-contributor	0

Section 7: Closing Date & Time

All proposals must be emailed to krisantha@enterpriseilembe.co.za on or before the time and date set out below.

The closing date for receipt of proposals is on or before **11h00 on 19 February 2018.**

Enterprise iLembe does not bind itself to accept the lowest or any of the bids and reserves the right to accept the whole or part of the bid proposal.