



Enterprise iLembe is the Economic Development Agency of the iLembe District Municipality, responsible for Trade & Investment Promotion and Local Economic Development for the region

CALL FOR QUOTATIONS (30/05/18)

Conference Facilities

Enterprise iLembe invites quotations from service providers within the iLembe Region to provide the following:

- Conference Facilities for 150 delegates for Investor & Strategy Summit on 21 June 2018
- Conference Facilities for 60 delegates for Investor & Strategy Summit on 22 June 2018
- Conference facilities must include:
 - Venue, Tea, Coffee, Juice, Muffins, Sandwiches on arrival
 - Lunch
 - Afternoon tea, coffee and biscuits
 - Water & Mints on the tables
 - Set up: Classroom style (white table cloths and chair covers)
 - Large Screen
 - Projector
 - PA System with roving mics
 - Stage (Standard size)
 - Podium

It is compulsory for service providers to be registered on the Central Suppliers Database for Government. Please visit <https://secure.csd.gov.za/> to register on the database.

Closing Date: **07 June 2018; 11h00.**

Please direct all enquiries to victor@enterpriseilembe.co.za

Proposals/ Quotations must be accompanied by the following documents:

- Valid tax clearance certificate or TCS Pin issued by SARS (compulsory)
- Central Suppliers Database Registration Report (compulsory). (This report will be available on the CSD Website once you have registered on the Central Suppliers Database)
- B-BBBEE Status Level Certificate (if you have)
- MBD 4* – Declaration of Interest Form (Compulsory).

Mr. N Nkomzwayo
CEO