



enterprise ilembe

ECONOMIC DEVELOPMENT AGENCY

Enterprise iLembe is the Economic Development Agency of the iLembe District Municipality, responsible for Trade & Investment Promotion and Local Economic Development for the region

CALL FOR QUOTATION 20/06/2011

OFFICE STATIONERY SUPPLIER

Enterprise iLembe is a PTY (Ltd) incorporated under Section 60 (1) of the Companies Act 1973 and is 100% share-owned by iLembe District Municipality.

Enterprise iLembe hereby invites suitably qualified service providers to submit quotations for a twelve (12) month Office Stationery Supplier for Enterprise iLembe at Sangweni Tourism Centre.

Suppliers must be registered on Enterprise iLembe's Database.

Must be able to supply; according to Ei quotation requirements:

- A4 envelopes
- A4 Paper approx - 25 reams
- A4 hard cover note book
- Pencil Steadtler
- Dividers Cardboard – Plain, Numerical &, Alphabetical
- Scissors –Treeline (orange handle)
- Pritt Glue Stick
- Shorthand Notebook
- Stabilo Boss Highlighters
- Laminating Sheets
- Binding Combs -various Sizes
- Clear covers sheets
- Backing boards
- Stapler & Staples various
- Punch - various
- Leaver Arch Files
- Stamps Various
- PC Consumables
- Post Its (Pop up) & various
- Examination Pads
- Labels
- Ruler
- PVC quotation Folders
- High Performance Permanent Marker
- Slide Binders 10mm
- Slide Binders 5mm
- Lever Arch Labels
- Message Book
- White Board Markers
- Staedtler erasure
- Paper Clips
- Office Desk Trays
- Pilot Pens Red /Black
- Bulldog clips
- Padded Mail Envelopes

Please forward your quote with a **valid Tax Clearance Certificate** to kerry@enterpriseilembe.co.za or P O Box 593, Ballito, 4420. **Closing date of quotations, Thursday 30 June 2011.**

Please note that quotations received after the closing date will not be considered.

KANYI GASA
Chief Executive Officer
Enterprise iLembe